



Shankill Tennis Club Privacy Policy (October 2025)

To manage the day-to-day operations of Shankill Tennis Club effectively, we require specific personal data from each current member. This Privacy Policy explains how we collect, use, store, and protect your personal information in accordance with Irish data protection laws, including the General Data Protection Regulation (GDPR) and the Data Protection Acts 1998 to 2018.

Our Commitment to Privacy

Shankill Tennis Club is committed to safeguarding the privacy and security of all personal data we collect. We process your information lawfully, transparently, and for legitimate purposes necessary to support the administration and activities of the club.

Types of Personal Data Collected

We may collect and process the following categories of personal data:

- Member details: name, address, contact information, and date of birth
- Emergency contact information
- Relevant medical details (as voluntarily provided)
- Payment details for membership fees
- Photographs and videos for promotional or marketing purposes

Purpose of Data Processing

Personal data is processed by Shankill Tennis Club for the following purposes:

- Efficient membership administration and communication
- Organisation and promotion of club events and activities
- Compliance with legal and regulatory obligations
- Health and safety management (e.g., medical or emergency information).

Data Retention

We retain your personal data for as long as you remain a member of the club, or as required to fulfil legal, accounting, or regulatory obligations. After membership ends, data is securely deleted or anonymised, unless retention is required for legal purposes.

Data Security

We take the security of your personal data seriously. Measures in place include:

- Use of secure servers and encrypted storage
- Access controls and password protection

- Limited access to authorised personnel only.

Your Rights

Under GDPR and the Data Protection Acts 1998 to 2018, members have the following rights regarding their personal data:

- Right to be informed
- Right of access
- Right to rectification
- Right to erasure ("right to be forgotten")
- Right to restrict processing
- Right to data portability
- Right to object

To exercise any of these rights, please contact the Clubhouse directly.

Data Breach Protocol

In the unlikely event of a data breach, Shankill Tennis Club will act promptly to assess and mitigate the risk. Where necessary, we will notify the Data Protection Commission and affected individuals in accordance with GDPR requirements.

CCTV Usage

To ensure the safety of members and the security of club facilities, CCTV is in operation across club premises, including the clubhouse and tennis courts.

- CCTV footage is used solely for security and safeguarding purposes
- Recordings are retained for a maximum of 22 days, unless required for investigation
- Access is strictly limited to authorised personnel (e.g. designated key holders and our alarm monitoring company).

Updates to this Policy

Shankill Tennis Club reserves the right to amend this Privacy Policy as needed. Any significant updates will be communicated to members through appropriate channels.

Contact Us

If you have any questions about this policy or your data rights, please contact the Clubhouse at Shankill Tennis Club.